

ADA EXEMPTED VILLAGE SCHOOLS

HOME OF THE BULLDOGS!



OPEN ENROLLMENT PROGRAM GUIDELINES

2020-2021 School Year

Adopted February 20, 2020

ADA EXEMPTED VILLAGE SCHOOLS INTER-DISTRICT OPEN ENROLLMENT GUIDELINES

The Ada Exempted Village Schools Board of Education shall permit the enrollment of students from other school districts in a school or program of this District, providing each enrollment is in accordance with laws and regulations of the State concerning Inter-District Open Enrollment, the provisions of this policy, and the administrative guidelines established to implement this policy.

In addition, the Board shall permit students who are residents of districts that are not adjacent to this District to enroll on the same basis as students from adjacent districts.

The following definitions shall apply:

Home School

The school in an adjacent or non-contiguous district from which the student emanates.

Open Enrollment

State-mandated options, policies, and regulations concerning the Board's authority to adopt resolutions regarding intra-district and inter-district enrollment policies and guidelines. Inter-district open enrollment permits the admission of students to this district from districts adjacent to or non-contiguous to it.

The following program guidelines are consistent with those in Section 3319.98 of the Ohio Revised Code, for students transferring from any school district participating in Inter-district Open Enrollment:

1. Applications for inter-district transfer may be submitted to the Ada Superintendent's Office from March 9, 2020 through June 5, 2020 at 4:00 p.m. Applications will be acted upon by 4:00 p.m. on June 5, 2020. Parents must indicate acceptance or transfer on or before 4:00 p.m. on July 10, 2020.
2. One application must be submitted for each student who requests an inter-district transfer. Copies of the application materials will be provided to the superintendent's office of the student's home school district.
3. No student, once accepted by the Ada Exempted Village Schools, will be displaced should enrollment exceed any stated limits. Native Ada students will have priority over transferring inter-district open enrollment student. Established limits:
 - Grades K-6: 1:25 Pupil/Teacher Ratio Average
 - Grades 7-8: 1:27 Pupil/Teacher Ratio Average
 - Grades 9-12: shall be established on a course-by-course basis.

No inter-district transfer will be permitted if the enrollment of a grade level or program will be adversely effected. Enrollment capacities may be adjusted, but are generally set at an average of twenty-five (25) students from grades K-6 and twenty-seven (27) students for grades 7-8.

4. Enrollment in a special program, i.e. Gifted, Special Education, etc., will dictate which building a student must attend since many units are co-operative among several school districts and may not be housed in the district to which a student has transferred.
5. Districts are not required to institute any special education programs to serve transfer students. If the student is evaluated for special education placement, representatives of the home district of residence shall be invited to participate in the placement meeting. *Excess costs, if needed, will be charged back to the district of residence.*
6. The Ada Exempted Village Schools may deny enrollment to students who have been suspended or expelled for ten (10) consecutive days in the current semester, or the semester immediately preceding.

7. The guidelines of the Ohio High School Athletic Association regarding transfers shall be in effect.
8. All approved transfers are in effect for the 2020-2021 school year only, and may be discontinued at the discretion of the Ada Exempted Village Schools Board of Education in subsequent years.
9. The Ada Exempted Village School District will accept no responsibility for the transportation of students from other districts, unless deemed practical by the administration. Parents/guardians are responsible for transporting students to designated pick-up points in the educating school district.
10. Applicants may be rejected if the racial balance of either the sending or receiving school district will be negatively impacted.
11. Applicants shall be considered on a first-come, first-serve basis with an assurance that native students will not be displaced. All applications will be date and time stamped upon receipt in the superintendent's office. A student participating in inter-district open enrollment from preceding years will be given priority over new applicants.
12. All credits earned by entering high school students will be accepted. However, once enrolled in the Ada Exempted Village School District, student will be required to meet all Ada High School graduation requirements, including passage of all parts of the proficiency test, in order to receive an Ada High School diploma.
13. Appropriate records of the program will be maintained to assure compliance with Ohio Law (OAC 3301-48-02). This information shall be shared with neighboring school districts, the state department of education, and the community at large via the annual report.
14. The program will be widely publicized through the local media, district newsletters, and information placed in surrounding communities.
15. The Superintendent has the authority to make modifications to the dates listed under item number one, if deemed necessary.

Ada Exempted Village School District 2020-2021 Open Enrollment Application

Today's date _____

_____ **New Applicant**

_____ **Last Year Open Enrollment student**

_____ **Former Ada Resident**

_____ **Sibling of Last Year Open Enrollment student**

1. Student's Name _____

2. Parent(s)/Guardian(s) (full name) _____

3. Student's Social Security # _____ - _____ - _____ Male – Female
(circle one)

4. Address _____
City _____ State _____ Zip Code _____

5. Home Phone _____ Work Phone _____ Cell Phone: _____

6. District of Residence _____
SCHOOL DISTRICT

7. Grade in school as of the *Fall of 2020*: _____ Date of Birth: _____/_____/_____
GRADE Month Day Year

8. Ethnic Composition (Please check the appropriate space)
Asian/Pacific _____ Hispanic _____ Multi-racial _____
Black _____ American Indian _____ White _____

9. Is the student currently under suspension or expulsion for ten (10) consecutive days or more?
Yes _____ No _____

10. Has the student been suspended for ten (10) consecutive days or expelled in either the current or preceding semester?
Yes _____ No _____

11. Does the student's Educational Program include an Individualized Education Plan (IEP)?
Yes _____ No _____

Student's Signature: _____ Date: _____

Parent's/Guardian's Signature: _____ Date: _____

Return to: **The Office of the Superintendent**
Ada Exempted Village Schools
725 West North Street
Ada, Ohio 45810-1099

Application Deadline: June 5, 2020

For Office Use: Received: _____ Approved: _____ Denied _____ Notification Date: _____

Superintendent's Signature: _____ **Approval/Denial Date:** _____